

ST MATTHEW'S COLLEGIATE SCHOOL SCHOOL DRIVING /PASSENGER LICENCE 2024

ALL girls, whether they are boarders or day girls, MUST get a school driving licence if they want to drive to school.

CONDITIONS OF PERMIT

1. Permission to drive to school is a privilege granted under special circumstances. This permission will be granted only after receipt of a letter of approval from a parent or guardian of the girl concerned and is also conditional on the approval of the Principal.
2. Permission to carry passengers is also a privilege and requires written approval from a parent or guardian of the driver and of each of the passengers. Once again, the approval of the Principal is also required.
3. Drivers must at all times obey the NZ road code and laws, along with the school driving rules.

USE OF VEHICLES

The following rules will apply to the use of motor vehicles by all students at, or in association with, St Matthew's Collegiate School, Rathkeale College or Senior College.

1. Any student driving to school must possess a school driving licence. The student's driving licence must be sighted, and a photocopy supplied, when the application is lodged at the Principal's PA's office. This licence must be lodged by **Monday 19 February 2024**. Students who gain their licence during the year may get a licence at that time.
2. Y12 Day Students:
 - can drive only to and from St Matthew's. They must leave their cars outside the main gates at St Matthew's and catch the school bus to Senior College.Y13 Day Students:
 - have permission to drive to Senior College at the start and end of the school day. ***We recommend in the first instance that students use school provided transport to travel between schools at the start and end of the school day.***
3. Y12 Boarding Students:
 - Y12 can only drive their cars to St Matthew's and home from St Matthew's . Y12 do not have permission to use their cars during the school week so must surrender their keys to the Boarding staff.Y13 Boarding students:
 - Y13 may use their cars once parents and school have given permission.
4. Boarders' Parking Area
 - Y13 have first priority on the Hampton Boarders' carpark. Y12 must park on the road if no parks are available.
5. In very special circumstances Y12 students may obtain permission to drive their car to Senior College by using a 'permission slip' signed by either the Principal, Deputy Principal or Dean. ***Evidence of the request is required*** – i.e. note from home, appointment card etc. The 'permission slip' is for the day of issue and must be displayed clearly on the car dashboard during the day.

All Students

1. Cars may not be driven in the school grounds at any time.
2. Students may not carry passengers to or from Senior College at any time.
3. Students must be aware that having a school licence is a privilege and may be revoked at any time. Students then have to go to school by alternative means.
4. If a student on a restricted licence carries students, not only will the student lose the right to drive for a period of time, but the police will be informed.

Note: Parents should keep this information for future reference



SCHOOL LICENCE 2024

NAME OF DRIVER _____ **YEAR LEVEL** _____

CAR/S

Make _____

Make _____

Colour _____

Colour _____

Registration Number _____

Registration Number _____

Driver's Licence Number _____
(Please furnish copy of driver's licence with this application)

Restricted / Full (Circle licence held)

Signature of Parent/Guardian _____

Date _____

**Names of those who have parental consent to be passengers with driver
(written consent from parent attached)**

- 1. _____ **Parent/Guardian**
- 2. _____ **Parent/Guardian**
- 3. _____ **Parent/Guardian**

Principal _____ **Date** _____

Drivers' Contract

I _____ **declare that**

I understand the school rules pertaining to School Drivers' licences.

I know that I **may not transport any other students** [even if I have a full licence] unless they are named on my licence and the school has written permission from their parents.

I understand the speed limit on both campuses is 15 kph and Willow Park Drive, Rathkeale is 70 kph.

I will place my licence on my vehicle dashboard and park only in the designated student car park at Rathkeale.

I understand that **any breaches of the above will result in the loss of my licence for no less than one term.**

Signed _____