



# Application for Admission

## St Matthew's Collegiate

Prospective pupils are encouraged to send their applications to the school office not later than the end of the first term of the school year preceding the desired year of enrolment. Late enrolments are possible if there are places available.

Preference is given to applicants:

- From families who are members of the Anglican Church;
- Who are boarding pupils
- Who have a sibling already attending the School or another Trinity School;
- With a parent or guardian who attended the School or another Trinity School;
- Who (at the time of enrolment) will have attended Hadlow Preparatory School for the two years immediately preceding the year they wish to start at either St Matthew's.
- Who are children or dependents of the staff or board members of a Trinity School.

### 1. Pupil

I/we apply to have my/our son/daughter admitted to St Matthew's Collegiate. **Day Student**  **or** **Boarder**

7  8  9  10  11  12  13  
*Surname of Pupil* *Year level of Entry Desired (please tick)*

*Christian Name(s) (underline the preferred given name)*

*Date of Birth*

*Date of Entry Desired*

*Ethnic Group*

*Iwi Affiliation*

*Which parish of the Anglican Church do you belong to?*

Yes  No  
*Does your child attend Hadlow?*

*Current school (if applicable)*

If either parent is an old pupil, or any sibling of the applicant pupil is a present or old pupil of any of the Trinity Schools, please detail below (giving maiden name if applicable)

Name	<input type="text"/>	School	<input type="text"/>	Years	<input type="text"/>
Name	<input type="text"/>	School	<input type="text"/>	Years	<input type="text"/>
Name	<input type="text"/>	School	<input type="text"/>	Years	<input type="text"/>

### 2. Parents / Guardian Details

I/we apply to have my/our son/daughter admitted to St Matthew's Collegiate.

<i>Mother / Guardian (name)</i>	<input type="text"/>	<i>Father / Guardian (name)</i>	<input type="text"/>
<i>Physical Address</i>	<input type="text"/>	<i>Physical Address</i>	<input type="text"/>
<i>Postal Address</i>	<input type="text"/>	<i>Postal Address</i>	<input type="text"/>
<i>Phone</i>	<input type="text"/>	<i>Phone</i>	<input type="text"/>
<i>Mobile</i>	<input type="text"/>	<i>Mobile</i>	<input type="text"/>
<i>Email</i>	<input type="text"/>	<i>Email</i>	<input type="text"/>
<i>Occupation</i>	<input type="text"/>	<i>Occupation</i>	<input type="text"/>
<i>Employer</i>	<input type="text"/>	<i>Employer</i>	<input type="text"/>
<i>Business Address</i>	<input type="text"/>	<i>Business Address</i>	<input type="text"/>
<i>Business Telephone</i>	<input type="text"/>	<i>Business Telephone</i>	<input type="text"/>

### 3. The Trinity Schools

St Matthew's Collegiate is a member of the Trinity family of schools. Hadlow Preschool offers early childhood education for 3-5 year olds. Hadlow Preparatory School offers boys and girls co-education to Year 8. St. Matthew's Collegiate School is a Year 7 – 13 school for girls, with students in Year 12 and 13 attending Senior College on the Rathkeale site. Rathkeale College is a Year 9 – 13 school for boys.

### 4. Expertise and Assistance

A special feature of St Matthew's Collegiate School is the close co-operation that exists between families and the School. You may have professional expertise, skills or contacts, cultural, artistic and/or sporting skills, or perhaps you could supply products at a competitive rate for regular school use or fundraising.

There is an expectation that all parents of the School will support the ongoing development of facilities and resources at St Matthew's Collegiate.

Please indicate below ways in which you could help St Matthew's Collegiate.

### 5. Privacy Agreement

I/we acknowledge that these records will be held and used by St Matthew's Collegiate and any other organisation or group that functions under the auspices of the School for any lawful activity that those bodies undertake and that the information may be provided to education authorities if required by law.

I/We acknowledge that the information we have provided will be used to determine whether or not the applicant is offered an interview for a place at St Matthew's Collegiate.

I/We are aware of our rights to have access to the information, to request correction of it, to be informed of any action taken in response to such a request and to have attached to the information a statement that we have requested a correction.

I/We authorise St Matthew's Collegiate to obtain any information about the applicant that may be necessary to achieve the purpose of educating the School's pupils and to disclose any information obtained during the course of the applicant's education to the applicant's parents.

I/We acknowledge that any acceptance of an offer of a place at St Matthew's Collegiate requires that parents and their daughter agree to adhere to the Term and Conditions of Admission attached to and forming part of the Admission Agreement.

I/We agree to notify St Matthew's Collegiate of any change in the information contained in this application as soon as is reasonably practical.

I/We agree to forward the sum of \$250 at the time of acceptance. Disbursement expenses are accumulated by the School and invoiced to parents periodically during the year. This is a voluntary disbursement deposit of \$250 requested by the Board prior to the student commencing at the School. This deposit is refunded to parents when the student leaves the School after all disbursements have been paid.

I/We have read the above statement and agree to these conditions.

I/We hereby submit an application for a place at St Matthew's Collegiate.

**Important:** This application is to be signed by both parents or caregivers.

Signature

Signature

Date

Date

### Attachments (please attach copies)

Birth Certificate

Immunisation Record

New Zealand Passport  
(detailing residency status)

Copies of your son/daughter's  
two most recent school report

St Matthew's Collegiate is one of the Trinity family of schools comprising Hadlow Preschool, Hadlow Preparatory School, Rathkeale College and St Matthew's Collegiate.

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