

# TRINITY SCHOOLS TRUST BOARD

The Proprietor of Hadlow School, St Matthew's Collegiate School  
and Rathkeale College



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## PERMANENT PART-TIME BOARDING - 2019

This document provides guidance to parents and students on our approach to permanent part-time boarding arrangements for 2019 including clarity on the cost.

Permanent part-time boarding is being offered to encourage current day students and potential day students to take-up a boarding place at St Matthew's Collegiate School or Rathkeale College.

St Matthew's Collegiate School and Rathkeale College are required to operate within the requirements of their Integration Agreements, together with any subsequent amendments (Supplementary Agreements). Each respective Integration Agreement identifies a maximum school roll and a day pupil cap. Further, the Integration Agreements define a day pupil in Clause 20 as "day pupils are those who do not reside in the proprietor's boarding establishment on more than a casual overnight basis".

The schools currently offer permanent boarding (weekly or full-time, both at the same price) and casual boarding (which is only available to day students and is charged on a per night basis).

A permanent part-time boarder is, for Ministry of Education roll purposes, classified as a boarder, consistent with the requirements of Clause 20 of our Integration Agreements.

Permanent part-time boarding is based on availability of places in boarding houses and at the discretion of the school. Priority is given to full-time and weekly boarders.

The Principal and the Dean / Head of Boarding must approve all permanent part-time boarding requests / arrangements in advance so that the appropriate arrangements can be made in the boarding house and with the accounts team.

### **What is a Permanent Part-time Boarder ?**

A permanent part-time boarder has an arrangement with the school to reside in the boarding house for an average of 2 nights per week (76 nights per year). Nights in the boarding house must be confirmed with the Dean / Head of Boarding before the commencement of each term.

Permanent part-time boarding which exceeds 114 nights per year (3 nights per week on average) will need to be discussed with the Principal and may result in the pupil being transitioned from permanent part-time boarding to permanent boarding.

Applications to transition from permanent part-time boarding to a day student can only be considered if day student places are available and solely at the discretion of the Principal. There is no automatic right to transfer from permanent part-time boarding to a day student.

### **What is Provided ?**

Permanent part-time boarding includes dinner, bed (including linen), breakfast and laundry service. Supervision and pastoral care will be provided by boarding house staff in the same way in which permanent boarding pupils are supervised. Secure storage may be provided when permanent part-time boarders are not residing in the boarding house, but will be subject to availability.

Travel for permanent part-time boarders for school, sport and cultural activities within the Wairarapa is also provided. Individually requested transport (ie taxis) and transport outside the Wairarapa will be disbursed, consistent with the school's Travel Disbursement Policy.

### What Does it Cost ?

Permanent part-time boarding will be charged at the equivalent of the normal boarding rate (less the cost of lunches), for an average of 2 nights per week for each week of the school term. Normal day student charges and daily charges for school lunches will continue while students are permanent part-time boarders.

For 2019, the permanent part-time boarding rate equates to \$75 per night, therefore a minimum weekly boarding charge of \$150 per week during the school term. Nights in excess of 2 nights per week will be charged at the casual boarding rate (\$80 per night).

This schedule details the payments due to or requested by the School.

### SCHOOL CHARGES (including GST)

	<b>Monthly Amounts Over a 10 Month Period</b>				<b>Monthly Total</b>	<b>Annual Total</b>	<b>Annual Total After Tax Credit**</b>
	<b>Boarding Fees</b>	<b>Attendance Dues</b>	<b>Tuition/Tuition Facilities Donations*</b>	<b>Services &amp; Activities Donation</b>			
<b>Permanent Part-time Boarders</b>							
Up to Yr 11	\$570	\$140	\$550	\$28	\$1,288	\$12,880	\$10,954
Yr 12 & 13	\$570	\$140	\$590	\$28	\$1,328	\$13,280	\$11,220

\* The donations (that are itemised on the monthly accounts) include:

- Tuition Donations – these allow the Board of Trustees to operate the school in accordance with the goals and objectives of the School. These are required for the provision of wider educational, recreational and cultural opportunities and to provide the class sizes that parents seek to be a feature of the school, which Government funding does not provide for.
- Tuition Facility Donations – these provide the funding to the Board of Proprietors for the school's Special Character together with ongoing building and facility improvements.
- Services & Activities Donations – cover costs incurred by the school including transport for cultural, sporting and recreational trips within the Wairarapa and Chapel Resources.

\*\* The Tuition Donations, Tuition Facilities Donations and Services & Activities Donations above may subsequently entitle the fee payer to a 33.33% tax credit where the fee payer meets the Inland Revenue qualification criteria to claim a tax credit.

A multi-pupil discount is offered (if school charges are paid by the due date), for parents with more than one student in the Trinity Schools system - 2 pupils 5%, 3 pupils 10%, 4 pupils 15%.

The boarding fees, attendance dues, tuition / tuition facility donations and services & activities donations are invoiced on a monthly basis (over a ten month period) and payment is due on the 20th of the month following. Parents who choose to pay their school charges (excluding disbursements) in full by 20th February, 2019 will be offered a 2% discount.

### School Lunches

Charges for students who partake in school lunches are invoiced on a monthly basis at \$7.50 per school day.