

**St Matthew's Collegiate School
International Student Application Pack**

For Information:

Subjects – Year 7-13

International Student Fees

Board of Trustees Fees Protection Declaration

Refund Policy

Accommodation Policy

International Student Homestay Policy

Information for Parents of International Students

Code of Practice

Grievance Procedure

Discipline Policy

Withdrawal Procedure

St Matthew's Collegiate School Procedure for Application – International Students

Stage One:

Complete the following forms and return to St Matthew's:

- Enrolment Form
- Confidential Medical Information Form
- Parental Authorisation Form
- Homestay Request Form
- Education Outside the Classroom Disclosure of Risk Form
- Instrumental & Vocal Lessons Information (optional)

Stage Two:

On receipt of the completed forms, a letter will be sent to include:

- Offer of Place
- Invoice for Fees

Once payment has been received, a letter of acceptance with receipt of payments and all relevant information relating to St Matthew's Collegiate School will be issued.

**Mrs Jenny Hannon
Dean of International Students**