

# **ST MATTHEW'S COLLEGIATE SCHOOL**

## **OLD GIRLS' "ENDEAVOUR" GRANT**

### **TERMS AND CONDITIONS:**

The St Matthew's Collegiate School Old Girls' "Endeavour" Grant (The Grant) aims to financially assist an old girl, or the widower of an old girl, to send their daughter to St Matthew's Collegiate School.

The Grant is for the daughter of an Old Girl who attended St Matthew's Collegiate School for a minimum of 2 full school years. The Old Girl must be a fully paid SMOGA Member.

The Grant's Terms and Conditions require that the daughter must already have a position confirmed, as a daygirl or boarder, for the year of the Application.

The Grant will only be awarded in years when there are sufficient funds in the St Matthew's Collegiate School Old Girls "Endeavour" Grant Fund.

The Grant value is for a minimum of \$2,500 per annum.

### **APPLICATION PROCESS**

1. All Applications are to be made on the "Endeavour" Grant Form.
2. Year 9 students are eligible to apply.
3. Grant Applications will close on 30 September in the year prior to the grant being awarded.
4. The Grant Selection Panel (The Panel) will review all applications and make a final decision concerning each application no later than 30 November.
5. Applicants and their daughters must be prepared to attend an interview with The Panel.
6. The Panel will advise the Principal of St Matthew's Collegiate of the name of the pupil whose parent has been awarded the grant no later than 1 December in the year The Grant is awarded.

### **CONDITIONS**

1. The Grant will not be awarded to the holder of any other grant to St Matthew's Collegiate School.
2. The Grant is available for secondary education only and for up to a maximum of 5 years of secondary schooling.
3. The Grant entitles the holder to part payment of her fees at St Matthew's Collegiate School.
4. The Grant is not transferrable.

5. Should the applicant's circumstances change and they not wish their daughter to continue at St Matthew's Collegiate School they must notify the President of the Old Girls' Association in writing at least 4 weeks prior to her departure.
6. If the holder of The Grant is issued a "stand down" or "exclusion" from St Matthews's Collegiate School The Grant is terminated with immediate effect.
7. If the financial circumstances of the applicant should change considerably for the better then they must notify the President of the Old Girls' Association in a timely manner.
8. The Grant holder must receive a favorable report from the Principal of St Matthew's Collegiate School to ensure the continuation of The Grant.
9. The Grant holder must provide the President of the Old Girls' Association with annual written confirmation that they wish to continue to receive the grant. This correspondence must be received no later than 1 September.
10. The Grant amount will be paid directly to the recipient's school account by the SMOGA Treasurer.

## SELECTION PANEL

1. The Grant Selection Panel (The Panel) will be appointed by the St Matthew's Old Girls' Association Committee.
1. The Panel is to consist of two external members of the St Matthews Old Girls' Association who are not committee members.
2. The St Matthew's Old Girls' Committee reserves the right to co-opt members to the panel as deemed appropriate.
3. The Panel reserves the right to obtain additional information on Grant Applicant's to ensure they are able to make informed decisions.
4. If in any year there is deemed to be no suitable applicant The Panel reserves the right to not award The Grant.
5. All material supplied to The Panel will remain confidential to The Panel.
6. All unsuccessful application documents will be destroyed.

## OTHER

1. The Terms and Conditions of The Grant may be altered by resolution at an Annual General Meeting, or Special General Meeting, of the St Matthew's Collegiate School Old Girls' Association.
2. The St Matthew's Collegiate School Old Girls' Association reserves the right to terminate The Grant.
3. When a grant is available the St Matthew's Collegiate School Old Girls' Committee will advise such in the St Matthew's Collegiate School Old Girls' Magazine, on the St Matthew's Collegiate School website and via other applicable social media including the SMOGA Facebook page.