



## **TRINITY SCHOOLS TRUST BOARD**

**The Proprietor of Hadlow School, St Matthew's Collegiate School  
and Rathkeale College**

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### **CASUAL BOARDING POLICY**

This policy provides guidance on the use of the casual boarding service including clarity on how much will be charged. The policy applies from Term 1\* (see the note at the end of this document), 2017.

From time to time it is impractical for day students to return home each day. Parents / caregivers may be away from home or late night / early morning school activities may cause difficulties with transport.

Casual boarding is only available to day pupils enrolled at St Matthew's or Rathkeale.

Day pupils can only be accommodated in boarding houses if spare capacity exists and at the discretion of the school. Priority is given firstly to full-time boarders and secondly to permanent part-time boarders.

The Dean / Head of Boarding should be the first point of contact for requests for casual boarding. Requests should be made at least 1 week in advance of any overnight stay.

#### **What is Provided ?**

Casual boarding includes dinner, bed (including linen) and breakfast. For stays which exceed two nights a laundry service is also available. Supervision and pastoral care will be provided by boarding house staff in the same way in which full-time boarding pupils are supervised.

Travel for casual boarders for school, sport and cultural activities within the Wairarapa is also provided. Individually requested transport (ie taxis) and transport outside the Wairarapa will be disbursed, consistent with the school's Travel Disbursement Policy.

#### **What Does it Cost ?**

For 2017, casual boarding will be charged at \$75 per night.

Normal charges for school lunches will continue while students are casual boarding.

The school also offers permanent part-time boarding (to those who qualify) for a minimum of 2 nights per week (refer separate policy) and full time boarding for a minimum of 4 nights per week.

Casual boarding requests for day pupils which exceed 38 nights per year (1 night per week on average) will need to be discussed with the Principal to consider whether the pupil should be transitioned from the day pupil roll to either permanent part-time boarding or permanent boarding.

These charges will be reviewed and updated (where required) annually.

**Updated December 2016**  
**Applicable to St Matthew's from Term 2 2017**